



Stafford's Hospitality Donation Request Form

Thank you for your interest in Stafford's Hospitality.

The donation request process for all Stafford's Hospitality properties, including Stafford's Pier Restaurant, Stafford's Weathervane Restaurant, Stafford's Bay View Inn-, and Stafford's Perry Hotel- begins with your submission of this written request form.

Due to the large number of requests Stafford's receives, inquiries sent via telephone, email, fax, or otherwise will not be considered. Please fill this form out completely, attach any collateral material relating to your event, and mail it to Stafford's Hospitality, P.O. Box 657, Petoskey, MI 49770.

All organizations eligible for a Stafford's in-kind donation must adhere to the following criteria:

- The receiving organization must be a non-profit 501(c) (3) classification
- Requests must be submitted at least eight weeks prior to the fundraising event.
- This form must be completed entirely, and legibly in order to be considered.

A message regarding our decision to grant or decline the donation request will be distributed via email within four weeks of receipt of your request.

We look forward to working with you!

Sincerely,
Stafford's Hospitality

Contact Name:

Contact Phone Number:

Contact Email Address:

501 (c) (3) number:

Organization website:

Request type:

Event Date:

Description of event:

Purpose of event:

Number of attendees:

Cost to attend the event (if applicable):

Location of event:

How will Stafford's be recognized for our donation if your request is granted?

Event deadline for full recognition in promotional materials:

Mailing address where the gift certificate should be sent if your request is granted:

Additional comments: